## McHenry Lake County EMS Charting Rubric for EMT-P

### CATEGORY 2

**Meets Standards**

- All of the following items are documented:
  1. Chief complaint. Secondary complaint if applicable.
  2. At least one primary symptom.
  3. Primary impression. Secondary impression if applicable.

**Approaching Standards**

- One of the following items is not documented:
  1. Chief complaint. Secondary complaint if applicable.
  2. At least one primary symptom.
  3. Primary impression. Secondary impression if applicable.

**Below Standards**

- Two or more of the following items is not documented:
  1. Chief complaint. Secondary complaint if applicable.
  2. At least one primary symptom.
  3. Primary impression. Secondary impression if applicable.

### CATEGORY 3

**Patient Condition and Primary (Field) Impression**

- Complete documentation of all of the following:
  1) All allergies listed.
  2) All medications listed or attached as a medication list addendum.
  3) Pertinent past medical/surgical history listed.

**Patient History**

- Incomplete documentation of any of the following, including failure to attach a medication list addendum:
  1) All allergies listed.
  2) All medications listed.
  3) Pertinent past medical/surgical history listed.

**Narrative**

1. Narrative clearly supports the field impression.
2. Narrative is concise and pertinent.
3. Narrative is complete, containing the following information as applicable:
   a) Pt condition upon arrival.
   b) Events leading up to incident.
   c) Treatment before arrival if applicable.
   d) Abnormal assessment findings, pertinent positives and negatives that support field impression.
   e) Basic outline of plan of care.
   f) Reason for extended scene time.
   g) Contact with medical control, any orders received.
   h) Time/date/name of MD to pronounce field death. May use MD or coroner for triple zero.
   i) If crime scene name of police agency & officer badge # documented.
   j) Pt condition upon transfer.
   k) Name & title of person receiving the patient.
   l) Report writer clearly identified.
4. Any applicable missing information is accounted for.
5. Narrative utilizes proper grammar, correct spelling, and approved abbreviations.

1. Narrative supports the field impression.
2. Narrative is pertinent but not concise.
3. Narrative is complete, containing the following information as applicable:
   a) Pt condition upon arrival.
   b) Events leading up to incident.
   c) Treatment before arrival if applicable.
   d) Abnormal assessment findings, pertinent positives and negatives that support field impression.
   e) Basic outline of plan of care.
   f) Reason for extended scene time.
   g) Contact with medical control, any orders received.
   h) Time/date/name of MD to pronounce field death. May use MD or coroner for triple zero.
   i) If crime scene name of police agency & officer badge # documented.
   j) Pt condition upon transfer.
   k) Name & title of person receiving the patient.
   l) Report writer clearly identified.
4. Any applicable missing information is accounted for.
5. Fails to utilize proper grammar, correct spelling, and approved abbreviations.

1. Narrative does not support the field impression.
2. Narrative is not concise or pertinent.
3. Narrative is incomplete as missing any of the following information as applicable:
   a) Pt condition upon arrival.
   b) Events leading up to incident.
   c) Treatment before arrival if applicable.
   d) Abnormal assessment findings, pertinent positives and negatives that support field impression.
   e) Basic outline of plan of care.
   f) Reason for extended scene time.
   g) Contact with medical control, any orders received.
   h) Time/date/name of MD to pronounce field death. May use MD or coroner for triple zero.
   i) If crime scene name of police agency & officer badge # documented.
   j) Pt condition upon transfer.
   k) Name & title of person receiving the patient.
   l) Report writer clearly identified.
4. Narrative fails to account for missing applicable information.
5. Fails to utilize proper grammar, correct spelling, and approved abbreviations.
<table>
<thead>
<tr>
<th>Assessment</th>
<th>Vital Signs</th>
<th>Procedures and Treatments</th>
<th>Medications</th>
</tr>
</thead>
<tbody>
<tr>
<td>1) Complete head to toe medical or trauma assessment documented.</td>
<td>1) Vital signs are complete and include all of the following components at minimum:</td>
<td>1. Procedures and treatments are complete and include all of the following components at minimum as appropriate for skill:</td>
<td>1. Medication documentation is complete and includes all of the following components at minimum:</td>
</tr>
<tr>
<td>2) Follow up focused assessment documented.</td>
<td>BP, pulse, pulse rhythm, respiratory rate, effort, GCS, pt position</td>
<td>Accurate times, crew, location, type of treatment, size, attempts, pt response, and successful/unsuccessful</td>
<td>Accurate times, crew, medication, route, dosage, pt response</td>
</tr>
<tr>
<td>3) Does not incorrectly document areas not assessed.</td>
<td>2) Additional VS components are documented as applicable:</td>
<td>Advanced airway screen utilized as appropriate, completely documented and include accurate time, size, depth, lung sounds, secondary confirmation, ETCO2 (color metric and/or numeric), how tube secured.</td>
<td>1. Medication documentation is complete but includes all of the following starred components at minimum:</td>
</tr>
<tr>
<td></td>
<td>3) A minimum of 2 sets of vital signs are documented.</td>
<td>3. Cardiac Arrest Data screen utilized for all field arrests. but is complete</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Vital signs are documented after all medication treatments.</td>
<td>1. Procedures and treatments are incomplete but include all of the following starred components at minimum as appropriate for skill:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Interpretation for ECG-monitor evaluates cardiac rhythm.</td>
<td>2. Advanced airway screen not utilized.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>Interpretation for 12 lead reflects evaluation for myocardial ischemia or injury and cardiac rhythm.</td>
<td>3. Cardiac Arrest Data screen not utilized for field arrest.</td>
<td></td>
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<tr>
<td></td>
<td>5) Any omissions in VS documented.</td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td>1) Vital signs are incomplete but include all of the starred components at minimum:</td>
<td>1. Procedures and treatments are incomplete and does not include the following starred components at minimum as appropriate for skill:</td>
<td>1. Medication documentation is incomplete and does not include the following starred components at minimum:</td>
</tr>
<tr>
<td></td>
<td>2) Additional VS components are documented as applicable and starred criteria met:</td>
<td>2. Advanced airway screen not utilized.</td>
<td></td>
</tr>
<tr>
<td></td>
<td>3) A minimum of 2 sets of vital signs are documented.</td>
<td></td>
<td></td>
</tr>
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<td></td>
<td>Vital signs are not documented after all medication treatments.</td>
<td></td>
<td></td>
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<td></td>
<td>4) ECG type and interpretation as applicable.</td>
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</tr>
<tr>
<td></td>
<td>Interpretation for ECG-monitor evaluates *cardiac rhythm</td>
<td></td>
<td></td>
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<tr>
<td></td>
<td>Interpretation for 12 lead reflects evaluation for *myocardial ischemia or injury and cardiac rhythm.</td>
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<tr>
<td></td>
<td>5) Any omissions in VS not documented.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>1) Vital signs are incomplete, starred components are not documented:</td>
<td>1. Procedures and treatments are incomplete and does not include the following starred components at minimum as appropriate for skill:</td>
<td></td>
</tr>
<tr>
<td></td>
<td>2) Additional VS components are not documented as applicable, starred components missing:</td>
<td>2. Advanced airway screen not utilized.</td>
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<tr>
<td></td>
<td>3) Only one set of vital signs are documented.</td>
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<tr>
<td></td>
<td>Vital signs are not documented after all medication treatments.</td>
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<td>4) ECG type and interpretation as applicable.</td>
<td></td>
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</tr>
<tr>
<td></td>
<td>Incomplete or incorrect interpretation for ECG-monitor evaluating *cardiac rhythm. Incomplete or incorrect interpretation for 12 lead, missing evaluation for *myocardial ischemia or injury and cardiac rhythm.</td>
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<tr>
<td></td>
<td>5) Any omissions in VS not documented.</td>
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</tr>
</tbody>
</table>
Comments:


Grading Scale
14 = 100%
13 =  95%
12 =  90%
11 =  85%
10 =  80%
 9 =  75%
 8 =  70%
 7 =  65%
 6 =  60%
 5 =  50%
 4=  40%
 3=  30%
 2 =  20%
 1 =  0