



# MCHEMRY WESTERN LAKE COUNTY EMS SYSTEM

## POLICY MANUAL

### MEDICATION ADMINISTRATION and REPLACEMENT OR EXCHANGE

Effective: 08/95

Revised: 6/10;  
3/18; 8/18

Policy #

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#### **1.0 Policy**

**1.1** It shall be the policy of the McHenry Western Lake County EMS System to provide medication management of specific prehospital emergencies administered by EMT-B's, EMT-P's and PHRN's.

#### **2.0 Procedures**

1. Aseptic technique must be maintained.
2. Verify medication order:
  - a. repeat med order to ECRN during hospital communication
  - b. upon removal from drug box.
  - c. upon removal from package.
  - d. prior to patient administration.
3. Medications must be administered in dosing allotments as specified by medical control/patient care protocols.
4. Medication administration must be documented on the patient run report:
  - a. time medication administered.
  - b. dose of medication administered.
  - c. route of medication administered.
  - d. patient response to medication administered.

#### Routes of Medication Administration

EMT-B: Oral (PO)  
Sublingual  
Inhaled-MDI or HHN  
IM-Autoinjector/ IM Injection  
IN- Intranasal

EMT-P/PHRN: Injection: Subcutaneous/IM Injection  
IN- Intranasal  
IR- Intrarectal  
IV/IO  
HHN

#### REPLACEMENT or EXCHANGE OF CONTROLLED SUBSTANCES

1. Controlled Substances- (Fentanyl, Versed, Ketamine and Morphine Sulfate) are to be exchanged or replaced in the Hospital Pharmacy (Huntley, McHenry and Woodstock). All other medications can be replaced and/or exchanged within the Pharmacy Pyxis system.
2. The EMS provider presenting to the Pharmacy must be able to provide identification of his EMS agency affiliation. Uniform or Department Photo ID may be expected.
3. Documentation required for replacement of a controlled substance administered during patient care must be presented to the Pharmacy. A green sheet or PCR is acceptable.

The patient information section of the report/green sheet must be complete and include medication administered; time, dose and route of administration.

4. The pre-filled syringe, or vial / ampule with the administration syringe from which the administered dose was given must also be presented to pharmacy. Residual medication will be documented and wasted by Pharmacy according to DEA procedure.
5. Out date exchanges must be presented with intact packaging by an EMS provider with appropriate identification.
6. Controlled substance inventory is to be checked daily and logged in each agency. Any discrepancy in inventory requires the completion of an incident report with notification of the EMS System Coordinator

Approved: \_\_\_\_\_ EMS Medical Director

Approved: \_\_\_\_\_ EMS System Coordinator