

# CONTINUING EDUCATION POLICY

**Approved**  
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## I. Policy

- A. The Illinois Department of Public Health (IDPH), Division of EMS, published Rules and Regulations stipulating that EMS personnel and/or Prehospital RN (PHRN) must complete The required hours (h) of continuing education (CE), addressing both adult and pediatric care in each four-year licensure cycle, earned in accordance with IDPH and their EMS System's policies.
- B. Each System will hold EMS CE offerings. EMS Personnel/PHRNs are ultimately responsible to complete state and system-required CE.
- C. EMS Personnel/PHRNs within Region IX are required to complete all mandatory CE offerings within each of the Systems with which they are affiliated unless prior exemption is granted by the EMS System holding the mandatory review.
- D. Although CE records are kept at system hospitals, each EMS Personnel/PHRNs is responsible for keeping their own records and maintaining a copy of time accrued to compare with any record kept by the System or by their employer.
- E. Didactic CE approved by a System's EMS Medical Director may be accepted by any of the other systems within Region IX as long as the content is based on topics or materials from the National EMS Education Standards. Approval of other continuing education will be determined on an individual System basis.
- F. Clinical CE may be awarded as per existing Systems' policies.
- G. No more than 20% of the hours accrued by one individual towards relicensure may be in the same subject.

## II. Options for Obtaining CE Hours

- A. CE options are System-specific. See individual System policies.
- B. If an Basic, paramedic or ECRN wishes to have EMS CE credits accepted by a System in Region IX that did not conduct the educational offering, submit evidence of attendance or successful completion of class requirements which lists the date, times, topic, site code number or CAPCE approval code and the signature of the educator presenting the class to the EMS System Coordinator for consideration.

Reference: EMS Rules Continuing Education Sections per licensure/certifications, and State of Illinois EMS CE hour distribution.